

How to setup scan to email on Lexmark printers

1. Open the printer's web page (IPV4 address) and sign in.
2. On the menu select **Settings**.
3. Select **E-mail**.
4. Select **E-mail Setup**.
5. In **Primary SMTP Gateway** type the value you obtained in step 5.
Example: *smtp.outlook365.com*
6. In **Primary SMTP Gateway Port** leave the value at 25 for internal relays, otherwise 587 or 465 respectively
7. In **Use SSL/TLS** as needed per your email provider
8. In **User Initiated Email** use device settings
9. In **SMTP Authentication** select no authorization needed for internal relays, otherwise use the full email address the printer will send from and input the password. If you have two factor authentication (2FA) you will need to generate an app password and put it in password.
10. Click **Save**.

Status : Ready

The screenshot displays the 'E-mail Setup' configuration page for a Lexmark printer. The page is titled 'Settings > E-mail' and includes buttons for 'Import Configuration' and 'Export Configuration'. A search bar is located at the top left. A sidebar on the left lists navigation options: Status, Settings (Device, Print, Paper, Copy, Fax, E-mail, FTP, USB Drive, Network/Ports, Security, Reports), Address Book, Shortcuts, Bookmarks, and Apps. The main content area is titled 'E-mail Setup' and contains the following fields and options:

- Primary SMTP Gateway:** acme-com mail protection.outlo... (Required)
- Primary SMTP Gateway Port:** 25 (Range: 1-65535, Default = 25)
- Secondary SMTP Gateway:** (Empty)
- Secondary SMTP Gateway Port:** 25 (Range: 1-65535, Default = 25)
- SMTP Timeout:** 30 (Range: 5-30 seconds)
- Reply Address:** (Empty)
- Always use SMTP default Reply Address:**
- Use SSL/TLS:** Negotiate (Dropdown)
- Require Trusted Certificate:**
- SMTP Server Authentication:** No authentication required (Dropdown)
- Device-Initiated E-mail:** None (Dropdown) (E-Mail Alerts, Fax Forwarding, etc.)
- User-Initiated E-mail:** Use Session E-mail address and P... (Dropdown)
- Use Active Directory Device Credentials:**
- Device Userid:** (Empty)
- Device Password:** (Empty)
- Kerberos 5 REALM:** (Empty) (Required for some Authentication Types)
- NTLM Domain:** (Empty) (Required for NTLM Authentication)
- Disable "SMTP server not set up" error:**

At the bottom of the form are 'Save' and 'Reset' buttons. Below the form are three expandable sections: 'E-mail Defaults', 'Web Link Setup', and 'Customize Settings List'.