

KYOCERA EMAIL SCANNING SETUP INSTRUCTIONS

Before you can successfully configure scanning to email you must confirm that all the security protocols are properly enabled.

Access the Kyocera Command Center RX page by typing the IP address of the device in a web browser.

Log in as the Administrator. Navigate to security settings>Network Security and confirm that the check boxes shown below are filled in. If the boxes framed out in red are not checked, you could possibly receive a 4803 error when testing the email connection.

The screenshot displays the 'Network Security Settings' page in the Kyocera Command Center RX. The left sidebar shows the user is logged in as 'Admin' and provides navigation options like 'Device Information/Remote Operation', 'Job Status', 'Document Box', 'Address Book', 'Device Settings', 'Function Settings', 'Network Settings', 'Security Settings', 'Management Settings', and 'Links'. The main content area is titled 'Network Security Settings' and contains the following configurations:

- SSL:** On (radio button selected)
- Server-side Settings:**
 - *TLS Version:** SSL3.0/TLS1.0, TLS1.1, and TLS1.2 (checked and highlighted in red)
 - *Effective Encryption:** ARCFOUR, 3DES, AES, and AES-GCM (checked)
 - *Hash:** SHA1 and SHA2(256/384) (checked and highlighted in red)
 - *HTTP Security:** Not Secure (HTTPS & HTTP) (radio button selected)
 - *IPP Security:** Not Secure (IPPS & IPP) (radio button selected)
- Client-side Settings:**
 - TLS Version:** SSL3.0/TLS1.0, TLS1.1, and TLS1.2 (checked and highlighted in red)
 - Effective Encryption:** ARCFOUR, 3DES, AES, and AES-GCM (checked)
 - Hash:** SHA1 and SHA2(256/384) (checked and highlighted in red)
 - Certificate Verification:** Validity Period: On (radio button selected)
 - Hash:** SHA1 and SHA2(256/384) (checked and highlighted in red)

Notes on the page include: 'If you select Off, SSL cannot be used for communication' and 'Automatically use the appropriate encryption when selecting more than one effective encryption.'

Next Navigate to Function Settings> Email

Fill out the pertinent boxes as shown below.

SMTP

SMTP Protocol : On

Note :
Settings must be made in SMTP (E-mail TX).
[Protocol](#)

SMTP Server Name :

Note :
To specify the server name by domain name, set DNS server. [TCP/IP](#)

SMTP Port Number : (1 - 65535)

SMTP Server Timeout : 60 seconds

Authentication Protocol :

Authentication as :

Login User Name :

Login Password :

SMTP Security : Off

Note :
Make settings here. [Protocol](#)

Connection Test :

Depending on the email service subscribed to, you may need to activate SMTP security protocols.

If SSL/TLS (Port 465) or STARTTLS (port 587) is required, click on the protocol hyperlink which will get you here:

At this time, you could also confirm the basic SMTP protocol is activated.

SMTP (E-mail TX) : On Off

Note :
For more settings, click here. [E-mail Settings](#)

SMTP Security :

Note :
To use these settings, enable SSL. [Network Security](#)

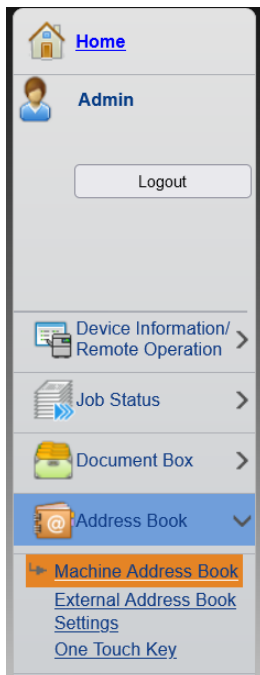
Click on the down arrow next to Off and you will see the options for your security settings.

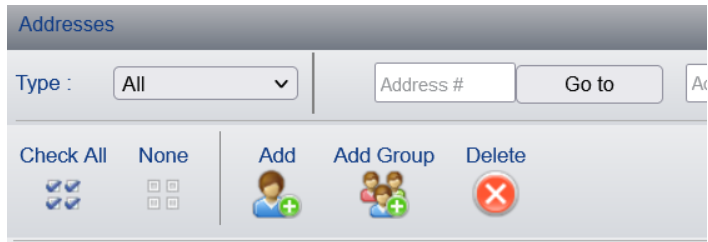
One example of settings you will use is shown below. These are the settings you will use if you subscribe to MS Office 365.

1. Set **SMTP Protocol** to **On**
2. Set **SMTP Port Number** to **587**
3. Set **SMTP Server Name** to **smtp.office365.com**
4. Set **SMTP Server Timeout** to **180**
5. Set **Authentication Protocol** to **On**
 - Set **Authentication as** to **Other**
 - Set **Login User Name** <email address>
 - Set **Login Password** <above email address password>
 - The maximum length of the Login Password is 64 characters
6. Set **SMTP Security** to **STARTTLS**
7. Set **Sender Address** to the **_same_** email address as used for the Login User Name
 - The maximum length of the sender address is 128 characters
8. Set **SMTP Authentication and Sender Address** to **Use System Settings**

Next you may want to enter machine address book entries.

In Command Center RX Web Portal, navigate to the address book menu>Machine Address Book and click on add.





Fill in the menu as shown below.

Name :

E-mail :

E-mail Address :

Continue to add email destinations as needed.